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1963

September 12, 1963

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MINUTES OF THE COUNCIL ON ACADEMIC AFFAIRS

September 12, 1963

The Council on Academic Affairs held a meeting at 10:00 a. m. in Room 207, Blair Hall.

Members present: Mr. Davis, Miss Ekeberg, Miss Hart, Mr. Merigis, Mr. Roy, Mr. Sparks, and Mr. Syndergaard. Absent: Mr. Atkins and Mr. Scruggs. Ex Officio member present: Mr. Heller. Absent: Mr. Manbeck.

I. Minutes of August 1.

The minutes were approved as published.

II. Communications Received.

From Curriculum Committee of College of Letters and Science - request for reconsideration of Speech 330.

III. Business 490.

Mr. Merigis moved and Mr. Davis seconded a motion to approve the course for a maximum of 4 q. hrs. credit and to restrict it to seniors. Miss Hart amended the motion to read that an acceptable paper be submitted at the end of the course for undergraduate credit. Mr. Roy seconded the amendment. The amendment passed unanimously. The original motion, with the amendment, was then passed unanimously.

IV. Operating Procedures of the Council.

Mr. Roy moved and Mr. Davis seconded a motion to amend the operating procedures of the Council by the adoption of the following proposals of Mr. Heller:

1. Preliminary Study and Recommendation by the Vice President for Instruction.
 - 1.1 Study each request in the light of the function and interests of the Council.
 - 1.2 As a result of this study write a short brief describing essential features of the proposal and information relating to its history.
 - 1.3 Accompany this with a recommendation either:
 - 1.3.1 It is not controversial and should be adopted; or
 - 1.3.2 It should be given extended consideration.

2. Subsequent Procedure by the Council on Academic Affairs.

- 2.1 No action to be taken by the Council on Academic Affairs at the meeting at which the summary and recommendation are received, but that the name of the course and the recommendation be entered in the minutes.
- 2.2 If the recommendation is 1.3.1 the chairman should ask the Council, on the day of consideration, if there is any objection to the recommendation. If no objection is heard, the Council would then consider the matter passed by common consent. If an objection is heard, the Council should defer further consideration until the next meeting at which time the proposer would be invited to appear. It would be best if objections be presented in written form instead of orally, unless the objection is merely a statement that more information is desired.
- 2.3 If the recommendation is 1.3.2 a date be set for full consideration and the proposer invited to appear.

The particular concerns of the Council on Academic Affairs are considered to be:

1. Proliferation of courses.
2. Duplication of content in various courses.
3. Consistency with aims of the University.
4. Consistency with desirable standards and climate.
5. Adequacy of library.
6. Adequacy of faculty.

The motion passed unanimously.

- V. Mr. Heller proposed that the Council make a study of exemptions and how they have operated under the present curriculum. The Council, by common consent, asked that Mr. Glenn Williams and Mr. Zeigel be asked to make a study of the exemption question for presentation to the Council at some future date.

The meeting adjourned at 11:15 a. m.

Rex Syndergaard
Secretary pro tem

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ANNOUNCEMENT OF MEETING COUNCIL ON ACADEMIC AFFAIRS

Thursday, September 19, 1963 -- Blair Hall, Room 207

Agenda:

Speech 330